



The Director

UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

Washington, DC 20415

MAY - 6 2013

MEMORANDUM FOR CHIEF HUMAN CAPITAL OFFICERS

FROM: ELAINE KAPLAN  
ACTING DIRECTOR

A handwritten signature in black ink, appearing to read "EK", written over the printed name "ELAINE KAPLAN".

Subject: Organization of Chinese Americans Federal Leadership Training

The Organization of Chinese Americans (OCA) will hold its Federal Leadership Training (FLT) on July 18-19, 2013, during its National Convention in Washington, D.C. The theme of this year's convention is "Celebrating 40 Years of Advocacy and Empowerment." The FLT is focused on promoting the professional development and continuing education of all employees.

This FLT qualifies as training in compliance with 5 U.S.C. chapter 41, and is open to all Federal employees. It will provide training and workshops in a variety of areas including Professional Development, Leadership Development, Communication Skills and Knowledge Transfer (Flash Mentoring).

Federal employees are invited to review additional conference information regarding registration, costs, and workshop descriptions at [www.ocanational.org](http://www.ocanational.org).

Agencies are reminded that reporting of training is governed by 5 CFR 410.601.

cc: Human Resources and Equal Employment Opportunity Directors